



香港紅十字會
HONG KONG RED CROSS

Update : 2019-10-31

Humanitarian Education Centre “War Zone 90” Group Application Form

Please email the completed form to hec@redcross.org.hk or fax to 3103 4012
or apply online through our website(<http://hec.redcross.org.hk>)

(1) Group Information

Name of Group: _____ (Use of Receipt Name)

Address of Group: _____

Person In Charge: Mr/Ms (Contact person must be a staff of organization)

(English) Surname: _____ First Name: _____

Post: _____

Phone: (Office): _____ (Mobile): _____

Email: _____

(2) Application Details

**Please put a tick in the applicable box*

Type of Organization: ☐Primary School ☐Secondary School ☐Tertiary School/ University
☐NGO ☐Cooperate / Company

Type of Participants: [Primary School Version] ☐P.5 ☐P.6
[Secondary School Version] ☐F.1 ☐F.2 ☐F.3 ☐F.4 ☐F.5 ☐F.6
[Adult Version] ☐Tertiary School/University ☐Adult
☐Others: _____

No. of Participants: _____ (Max. 30 ppl) No. of Observers: _____ (Max. 2 ppl)

Date of Activity: (1st Choice) _____ (YYYY/MM/DD) Starting Time: _____ : _____ (Duration 2.5 hours)
(2nd Choice) _____ (YYYY/MM/DD) Starting Time: _____ : _____ (Duration 2.5 hours)

Remarks: _____ (Please indicate special requirement here.)

(3) Background Information

**Please put a tick in the applicable box*

Aim of Activity: ☐Other Learning Experience ☐For Subject: _____
☐Others: _____

Source to know us: ☐Our Promotion Leaflet ☐Our Promotion Email ☐Website ☐Radio
☐News/Magazine ☐Facebook ☐Friends ☐Staff/Volunteer
☐Others: _____

Important notice:

- Activities are conducted in Cantonese ONLY. We also offer briefing and de-briefing sessions in English or Putonghua on request; please indicate the language on remarks column.
- Total duration of the activity is 2.5 hours; including briefing and de-briefing sessions. AM Session: From 10am to 1pm; PM Session: From 2:30pm to 6pm.
- Maximum participants per session is 30. The content of experience would be revised if there are below 15 participants.
- If the number of total participants exceeds 30, the participation fee will be \$150 per extra participant. You should notified our staff before the start of the activity and fully paid the fee. No refund will be made if there is an adjustment in number of participants on the day of WarZone 90.
- Free for 2 Observers ONLY; Observe only, they will not participate in the activity.

(4) Terms and Conditions

1. Please fill in and submit the application from 6 weeks in advance by email hec@redcross.org.hk or apply online (hec.redcross.org.hk).
2. Our staff will confirm the application details within 3 working days of receiving the application form.
3. Confirmation letter and invoice will be sent to applicant after confirmed the details by email by the applicant. Please settle the payment within 2 weeks or otherwise the selected timeslot may be replace.
4. Certificate of NGO may be required for NGO discount rate.
5. Payment Methods :
 - (1) Cheque (Payable to "Hong Kong Red Cross")
Please mail the cheque to 7/F, Hong Kong Red Cross Headquarters, 19 Hoi Ting Road, West Kowloon.
 - (2) Cash
Visit our office from Tuesdays to Fridays, 10am to 1pm and 2pm to 6pm.
6. Requests for cancellation and refund will not be accepted once the experiential tour is confirmed. Full payment is required even if the actual number of participants is less than the number originally reserved.
7. Arrangement in Event of Typhoon Signal and Rainstorm Warning: please refer to "Important Notices".

(5) Personal Information Collection Statement

Hong Kong Red Cross undertakes to comply with the requirements of the Personal Data (Privacy) Ordinance to ensure that personal data kept are accurate and securely kept. To safeguard interest of our data subject, Hong Kong Red Cross collects personal data from you for the purposes of Humanitarian Education Issues and will only use your personal data for such purposes and promotion purposes (as defined below).

Hong Kong Red Cross may use your personal data (name, telephone number, fax number, email and mailing addresses) for the purposes of providing you with information of Hong Kong Red Cross, activities invitation as well as for feedback collection and related promotion purposes. However, we cannot so use your personal data unless we have received your consent. Upon your request at any time and at no charge, we will cease to use your personal data for promotion purposes. You may contact us at 2802 0021 for enquiry or the updating of your personal data.

Please sign at the end of this statement to indicate your agreement to the use of your personal data for Promotion Purposes.

Should you find such use of your personal data not acceptable, please indicate your objection before signing by "✓" ticking the box below.

☐ I **object** to the proposed use of my personal data for the above-mentioned promotion purposes.

(6) Confirmation

I confirm the foregoing information and agree with the Terms and Conditions, the Important Notices and Rules and the Personal Information Collection Statement.

Name & Signature of Person in Charge

School/Organization Chop

Date